



# Property Officers Supervisors Managers

**1-800-449-IAPE / Fax: 1-818-846-4543**

IAPE is the Largest Property Officer Association in the World

## PROPERTY ROOM MANAGEMENT -TRAINING SEMINAR-

**Sponsor: West Des Moines Police Department  
August 5 - 6, 2025**

- Liabilities / Case Studies
- Audits
- Inventories
- Documentation
- Packaging Standards
- Accreditation Standards
- Design Criteria
- Space Standards
- Bar Codes
- Automation

**MEETING LOCATION**  
West Des Moines Law Enforcement Center  
250 Mills Civic Pkwy  
West Des Moines, IA 50265

**LODGING LOCATION**  
Hilton Garden Inn West Des Moines  
205 South 64th Street  
West Des Moines, IA 50266  
Reservation Line: 515-223-0571  
IAPE Rate: \$115 per night  
Book by 7/21/25

- Firearm Handling
- Narcotics Handling
- Currency Safeguards
- Purging Guidelines
- Auction Procedures
- Diversion Evidence
- Bio-Hazards
- Disposal Procedures
- Safety Procedures
- Future Issues / DNA

**Tuition**

IAPE – New Member Rate.....\$395\*  
IAPE – Second Person .....\$370\*  
IAPE – Member – Current .....\$345  
IAPE – Member – Previous Attendance....\$320

\*includes membership

**Register On-Line at [www.iape.org](http://www.iape.org)  
Or**

Mail completed form with payment to:

International Association for Property & Evidence, Inc.  
Attention: Training Division  
7474 North Figueroa St., Suite 125  
Los Angeles, CA 90041

Classes also available Online  
Most Major Credit Cards Accepted  
Accounting: our Tax ID number is 88-0296739

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Agency: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_